

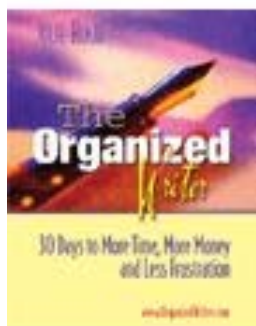
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2009 Writer's eCalendar

by Julie Hood



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30 Days to More Time, More Money,
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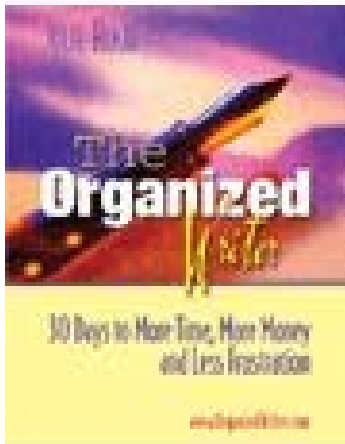
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2nd edition

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- Find out the most precious resource of any writer—and how you can maximize it.
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- Learn how to file your papers (and actually find them back).
- Learn tricks to make your computer do your work and save you time.
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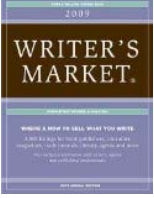
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"You don't have to be great to get started, but you have to get started to be great."

-Les Brown

January 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	 <p><i>More...</i></p>			1 New Year's Day	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19 Martin Luther King, Jr. Day	20	21	22	23	24
25	26	27	28	29	30	31


January Focus: Planning

- | | |
|---|--|
| <input type="checkbox"/> Write _____ minutes/pages/words. | <input type="checkbox"/> Pay 2008 4th quarter sales tax. |
| <input type="checkbox"/> Send _____ queries. | <input type="checkbox"/> Pay 2008 estimated taxes (final payment). |
| <input type="checkbox"/> Send _____ reprint queries. | <input type="checkbox"/> Set yearly goals. |
| <input type="checkbox"/> Seasonal queries: May, Jun, Jul | <input type="checkbox"/> Record 2009 beginning mileage: _____ |
| <input type="checkbox"/> Balance checking account. | <input type="checkbox"/> Determine 2009 income plan. |
| <input type="checkbox"/> Pay credit card. | <input type="checkbox"/> Create 2009 accounting folders. |
| <input type="checkbox"/> Buy <i>office supplies</i> . | <input type="checkbox"/> |

"The greatest discovery of my generation is that human beings can alter their lives by altering their attitudes of mind."

-William Jam

February 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14 Valentine's Day
15	16 President's Day	17	18	19	20	21
22	23	24	25 Ash Wednesday	26	27	28
					 <p>WORDS SELL <small>THE #1 SOURCE FOR WRITERS TO FIND PUBLISHERS AND AGENTS</small> <small>FOR MORE INFORMATION VISIT US AT www.words-sell.com</small></p> <p><i>More...</i></p>	Black History Month

February Focus: Writing	
<input type="checkbox"/> Write _____ minutes/pages/words.	<input type="checkbox"/> What projects are the focus in February?
<input type="checkbox"/> Send _____ queries.	<input type="checkbox"/> Buy <u>office supplies</u> .
<input type="checkbox"/> Send _____ reprint queries.	<input type="checkbox"/>
<input type="checkbox"/> Seasonal queries: Jun, Jul, Aug	<input type="checkbox"/>
<input type="checkbox"/> Balance checking account.	<input type="checkbox"/>
<input type="checkbox"/> Pay credit card.	<input type="checkbox"/>

"The belief in a thing makes it happen."
 - Frank Lloyd Wright


March 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17 St. Patrick's Day	18	19	20 First Day of Spring	21
22	23	24	25	26	27	28
29	30	31				
				 <p>More...</p>	Women's History Month	

March Focus: Accounting and Taxes	
<input type="checkbox"/> Write _____ minutes/pages/words. <input type="checkbox"/> Send _____ queries. <input type="checkbox"/> Send _____ reprint queries. <input type="checkbox"/> Seasonal queries: Jul, Aug, Sep <input type="checkbox"/> Buy <u>office supplies</u> .	<input type="checkbox"/> Prepare taxes. <input type="checkbox"/> Update accounting and software. <input type="checkbox"/> Pay credit card. <input type="checkbox"/> Balance checking account. <input type="checkbox"/>

"The energy of the mind is the essence of life."
 -Aristotle

April 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 April Fool's Day	2	3	4
5	6	7	8	9 Passover Begins	10	11
12 Easter Sunday	13	14	15 Taxes Due Estimated Tax Payment Due	16	17	18
19	20	21	22 Earth Day	23	24 Arbor Day	25
26	27	28	29	30	 More...	

April Focus: Filing	
<input type="checkbox"/> Write _____ minutes/pages/words.	<input type="checkbox"/> Pay 1st quarter sales tax.
<input type="checkbox"/> Send _____ queries.	<input type="checkbox"/> Pay 2009 estimated taxes (1st payment).
<input type="checkbox"/> Send _____ reprint queries.	<input type="checkbox"/> Pay taxes by April 15th.
<input type="checkbox"/> Seasonal queries: Aug, Sep, Oct	<input type="checkbox"/> Update filing system.
<input type="checkbox"/> Balance checking account.	<input type="checkbox"/> Buy office supplies .
<input type="checkbox"/> Pay credit card.	<input type="checkbox"/>

"Who bravely dares must sometimes risk a fall."

-Unknown

May 2009

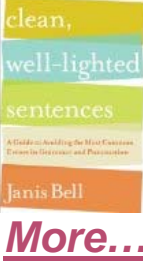
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		 <i>More...</i>			1	2
3	4	5 Cinco de Mayo	6	7	8	9
10 Mother's Day	11	12	13	14	15	16
17	18	19	20	21	22	23
24	26 Memorial Day		27	28	29	30
31						

May Focus: Office/Workspace

- | | |
|---|--|
| <input type="checkbox"/> Write _____ minutes/pages/words. | <input type="checkbox"/> Donate unused books and magazines |
| <input type="checkbox"/> Send _____ queries. | <input type="checkbox"/> Purchase office supplies |
| <input type="checkbox"/> Send _____ reprint queries. | <input type="checkbox"/> Reorganize desk. |
| <input type="checkbox"/> Seasonal queries: Sep, Oct, Nov | <input type="checkbox"/> Buy <i>office supplies</i> . |
| <input type="checkbox"/> Balance checking account. | <input type="checkbox"/> |
| <input type="checkbox"/> Pay credit card. | <input type="checkbox"/> |

"All great change in America begins at the dinner table."
 -Ronald Reagan

June 2009


Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14 Flag Day	15	16	17	18	19	20
21 Father's Day Summer Begins	22	23	24	25	26	27
28	29	30				

June Focus: Projects

- | | |
|---|---|
| <input type="checkbox"/> Write _____ minutes/pages/words. | <input type="checkbox"/> Update Project Index and Project Detail Forms. |
| <input type="checkbox"/> Send _____ queries. | <input type="checkbox"/> Prioritize projects. |
| <input type="checkbox"/> Send _____ reprint queries. | <input type="checkbox"/> Pay 2009 estimated taxes (2nd payment). |
| <input type="checkbox"/> Seasonal queries: Oct, Nov, Dec | <input type="checkbox"/> Buy <u>office supplies</u> . |
| <input type="checkbox"/> Balance checking account. | <input type="checkbox"/> |
| <input type="checkbox"/> Pay credit card. | <input type="checkbox"/> |

"This one step - choosing a goal and staying to it - changes everything."
 - Scott Reed

July 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4 Independence Day
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	 AUDIO More...

July Focus: Time	
<input type="checkbox"/> Write _____ minutes/pages/words.	<input type="checkbox"/> How can I make more time to write?
<input type="checkbox"/> Send _____ queries.	<input type="checkbox"/> Pay 2nd quarter sales tax.
<input type="checkbox"/> Send _____ reprint queries.	<input type="checkbox"/> Buy <u>office supplies</u> .
<input type="checkbox"/> Seasonal queries: Nov, Dec, Jan	<input type="checkbox"/>
<input type="checkbox"/> Balance checking account.	<input type="checkbox"/>
<input type="checkbox"/> Pay credit card.	<input type="checkbox"/>

"Happiness is a choice, not an emotion."
 -Unknown

August 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	 <p>More...</p>				Back to School

August Focus: Skill-Building

- | | |
|---|---|
| <input type="checkbox"/> Write _____ minutes/pages/words. | <input type="checkbox"/> Take a course. |
| <input type="checkbox"/> Send _____ queries. | <input type="checkbox"/> Listen to an audio book. |
| <input type="checkbox"/> Send _____ reprint queries. | <input type="checkbox"/> Pay credit card. |
| <input type="checkbox"/> Seasonal queries: Dec, Jan, Feb | <input type="checkbox"/> Buy <u>office supplies</u> . |
| <input type="checkbox"/> Balance checking account. | <input type="checkbox"/> |

"Music washes away from the soul the dust of everyday life."

- Berthold Auerbach

September 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7 Labor Day	8	9	10	11	12
13	14	15 Hispanic Heritage Month Begins	16	17	18	19
20	21	22 First Day of Autumn	23	24	25	26
27	28	29	30			

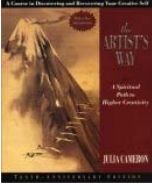
September Focus: Ideas

- | | |
|---|---|
| <input type="checkbox"/> Write _____ minutes/pages/words. | <input type="checkbox"/> Improve idea tracking. |
| <input type="checkbox"/> Send _____ queries. | <input type="checkbox"/> Collect ideas from notebooks. Add to Idea Index. |
| <input type="checkbox"/> Send _____ reprint queries. | <input type="checkbox"/> Update Idea Index/ Idea Grabber forms. |
| <input type="checkbox"/> Seasonal queries: Jan, Feb, Mar | <input type="checkbox"/> Pay 2009 estimated taxes (3rd payment). |
| <input type="checkbox"/> Balance checking account. | <input type="checkbox"/> Buy <u>office supplies</u> . |
| <input type="checkbox"/> Pay credit card. | <input type="checkbox"/> |

"Imagination is everything. It is the preview of life's coming attractions."

- Albert Einstein

October 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
 <p>More...</p>				1	2	3
4	5	6	7	8	9	10
11	12 Columbus Day	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31 Halloween

October Focus: Queries

- | | |
|---|--|
| <input type="checkbox"/> Write _____ minutes/pages/words. | <input type="checkbox"/> Improve queries and bio. |
| <input type="checkbox"/> Send _____ queries. | <input type="checkbox"/> Calculate query ratio (number of successful queries divided by number of queries sent). |
| <input type="checkbox"/> Send _____ reprint queries. | <input type="checkbox"/> Update Query Index. |
| <input type="checkbox"/> Seasonal queries: Feb, Mar, Apr | <input type="checkbox"/> Follow up on any outstanding queries. |
| <input type="checkbox"/> Balance checking account | <input type="checkbox"/> Pay 3rd quarter sales tax. |
| <input type="checkbox"/> Pay credit card. | <input type="checkbox"/> If extended, submit 2008 tax return. |
| <input type="checkbox"/> Buy office supplies . | |

"I smile at obstacles."
Tiger Woods

November 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11 Veterans Day	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26 Thanks-giving Day	27	28
29	30					 <u>More...</u>

November Focus: Online Workspace

- | | |
|---|--|
| <input type="checkbox"/> Write _____ minutes/pages/words. | <input type="checkbox"/> Clean out email. |
| <input type="checkbox"/> Send _____ queries. | <input type="checkbox"/> Improve/update web site. |
| <input type="checkbox"/> Send _____ reprint queries. | <input type="checkbox"/> Schedule year-end review with accountant. |
| <input type="checkbox"/> Seasonal queries: Mar, Apr, May | <input type="checkbox"/> Buy <u>office supplies</u> . |
| <input type="checkbox"/> Balance checking account. | <input type="checkbox"/> |
| <input type="checkbox"/> Pay credit card. | <input type="checkbox"/> |

"We all walk in the dark and each of us must learn to turn on his or her own light."

Earl Nightingale

December 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start 2010 organized... get your copy of The Organized Writer today!		 <p>The Organized 30 Days to More Time, More Money and Less Frustration</p> <p><i>More...</i></p>				
		1	2	3	4	5
6	7	8	9	10	11	12 First Day of Hanukkah
13	14	15	16	17	18	19
20	21	22	23	24 Christmas Eve	25 Christmas Day	26 First Day of Kwanzaa
27	28	29	30	31 New Year's Eve		

December Focus: The Finish Line!

- | | |
|---|---|
| <input type="checkbox"/> Write _____ minutes/pages/words. | <input type="checkbox"/> What goal can I finish this month? |
| <input type="checkbox"/> Send _____ queries. | <input type="checkbox"/> Pay credit card. |
| <input type="checkbox"/> Send _____ reprint queries. | <input type="checkbox"/> Record 2009 ending mileage: _____ |
| <input type="checkbox"/> Seasonal queries: Apr, May, Jun | <input type="checkbox"/> Buy <i>office supplies</i> . |
| <input type="checkbox"/> Balance checking account. | <input type="checkbox"/> |

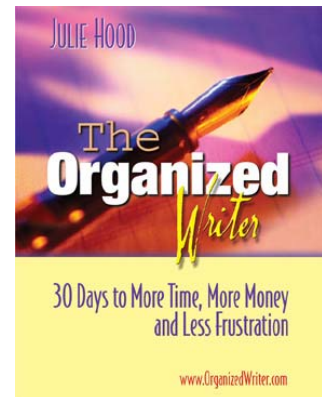
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